

## SANTA CRUZ LITTLE LEAGUE CONSTITUTION

League ID Number: 04053908

FOR REGIONAL USE ONLY:

Date submitted:

Approved:

Not approved:

### ARTICLE I - NAME

This organization shall be known as the Santa Cruz Little League, hereinafter referred to as "Local League."

### ARTICLE II - OBJECTIVE

#### SECTION 1

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

#### SECTION 2

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

### ARTICLE III - MEMBERSHIP

#### SECTION 1

**Eligibility** - Any person sincerely interested in active participation to further the objective of this Local League may apply to become a Member.

## SECTION 2

**Classes.** There shall be the following classes of Members:

- (a) Player Members. Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Local League.
- (b) Any adult person actively interested in furthering the objectives of the Local League may become a Regular Member upon election and payment of dues as hereinafter provided. Regular Members may be issued a card numbered in sequential order annually. The secretary shall maintain the roll of membership to qualify voting members.
- Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Managers, Coaches, Volunteer Umpires, and other elected or appointed officials must be active Regular Members in good standing.

**Note:** Regular Members of the league automatically include all current Managers, Coaches, Volunteer Umpires, Board Members, Officers of the Board, and any other person who is recognized by the Board as a volunteer in the Local League, including the following volunteers titles listed below:

- Team Parent
  - Equipment Manager
  - Coaching Coordinator
  - Sponsorship Coordinator
  - Information Officer
  - Grounds Coordinator
  - Snack Shack Coordinator
  - Umpire-in-Chief
- (c) Honorary Members. Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of the Local League.
- (d) Sustaining Members. Any person not a Regular Member who makes financial or other contribution to the Local League may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties or obligations in the management or in the property of the Local League.

(e) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

### **SECTION 3**

#### **Other Affiliations.**

- a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.
- b) Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program.

### **SECTION 4**

**Suspension or Termination.** Membership may be terminated by resignation or action of the Board of Directors as follows.

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball, incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- (b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

## **ARTICLE IV - DUES FOR REGULAR MEMBERS (NOT PLAYERS)**

### **SECTION 1**

Dues for Regular Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year. (See Article XI, Section 7 for fiscal year of this league.) Note: Dues for Regular Members are separate from registration fees for Player Members, which are determined annually by the Board of Directors in accordance with Regulation XIII (c). If no dues for Regular Membership are collected, Section 2 below does not apply.

### **SECTION 2**

Regular Members who fail to pay their fixed dues within fourteen (14) days of application to become a member may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

## **ARTICLE V - GENERAL MEMBERSHIP MEETINGS**

### **SECTION 1**

**Definition.** A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings). A minimum of one per year (Annual Meeting) is required.

### **SECTION 2**

**Notice of Meeting.** Notice of each General Membership Meeting shall be delivered personally, electronically or by mail to each Member at the last recorded address at least ten (10) days in advance of the meeting, setting forth the place, time and purpose of the meeting. Notice may also be given in such form as authorized by the Members at a regularly convened General Membership Meeting.

### **SECTION 3**

**Quorum.** At any General Membership Meeting, the presence in person or representation by absentee ballot of one fifth (20 percent) of the members (as defined in Article III - Membership) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

### **SECTION 4**

**Voting.** Only Regular Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings.

## SECTION 5

**Absentee/Virtual Ballot.** For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot will be made available. Absentee ballots may be properly completed prior to the General Meeting. The Secretary shall present all absentee ballots to the President on the date of the meeting, prior to the voting portion of the election process.

## SECTION 6

**Annual Meeting of the Members.** The Annual Meeting of the Members of the Local League shall be held at the regular Board meeting held the first Wednesday of September at 6:30 p.m. each year for the purpose of electing new Members, electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting.

- (a) The Membership shall receive at the Annual Meeting of the Members of the Local League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:
- (1) The condition of the Local League, to be presented by the President or his/her designate;
  - (2) A general summary of funds received and expended by the local league for the previous year, the amount of funds currently in possession of the local league, and the name of the financial institution in which such funds are maintained;
  - (3) The whole amount of real and personal property owned by the Local League, where located, and where and how invested;
  - (4) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
  - (5) The names of the persons who have been admitted to regular membership in the Local League during such year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.
- (b) At the Annual Meeting, the Members shall elect the Directors for the ensuing year.
- (c) After the election, the Board of Directors shall assume the performance of its duties immediately. The Board's term of office shall continue until its successors are elected and qualified under this section.
- (d) The Officers of the Board of Directors shall include, at a minimum, the President, one or more

Vice Presidents, Treasurer, Secretary, one or more Player Agents, a Safety Officer and a Coaching Coordinator. The Board shall also include a minimum of one manager and one volunteer umpire.

## **SECTION 7**

**Special General Membership Meetings.** Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of twenty (20) Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than ten (10) days after the request is received by the President or Secretary.

## **SECTION 8**

**Rules of Order for General Membership Meetings.** Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where same conflicts with this Constitution of the Local League.

# **ARTICLE VI - BOARD OF DIRECTORS**

## **SECTION 1**

**Authority.** The management of the property and affairs of the Local League shall be vested in the Board of Directors.

## **SECTION 2**

**Managers and Coaches.** in order to comply with the rules of Little League International, at least 51 percent of persons serving on the Board of Directors shall not be current managers or coaches in the Local League.

## **SECTION 3**

**Change in number.** The number of Board of Directors so fixed at the Annual Meeting may be increased or decreased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

#### **SECTION 4**

**Vacancies.** If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose. Said members shall be granted all rights and responsibilities of a regularly elected member.

#### **SECTION 5**

**Board Meetings, Notice and Quorum.** Regular meetings of the Board of Directors shall be held on the first Wednesday of each month at 6:30 p.m. at the Harvey West Clubhouse.

(a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

(b) Notice of any changes to the time, date, or place of a Board meeting shall be given by the Secretary personally, electronically or by mail to each Director at least seven (7) day(s) before the time appointed for the meeting to the last recorded address of each Director.

(c) Seven (7) members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.

(d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

#### **SECTION 6**

**Duties and Powers.** The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4 (a, b).

#### **SECTION 7**

**Rules of Order for Board Meetings.** Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of the Local League.

## ARTICLE VII - DUTIES AND POWERS OF THE BOARD

### SECTION 1

**President.** The President shall:

- (a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the Local League at the Annual Meeting.
- (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.
- (d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.
- (e) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.
- (g) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (h) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

### SECTION 2

**Vice President.** The Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

### **SECTION 3**

**Secretary.** The Secretary shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of all Regular, Sustaining and Honorary Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- (d) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (e) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (f) Notify Members, Directors, Officers and committee members of their election or appointment.

### **SECTION 4**

**Treasurer.** The Treasurer shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all moneys and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all moneys and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.

## **SECTION 5**

**Player Agent(s).** The Player Agent(s) shall:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (b) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- (c) Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- (d) Prepare the Player Agent's list.
- (e) Prepare for the President's signature and submission to Little League International, team rosters, including players claimed, and the tournament team eligibility affidavit.
- (f) Notify Little League International of any subsequent player replacements or trades.
- (g) Administer the divisional player pool.

## **SECTION 6**

**Safety Officer.** The Safety Officer shall:

- (a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League.
- (b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:

- (1) Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
- (2) Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
- (3) Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

## **SECTION 7**

**Coaching and Training Coordinator.** The coaching and training coordinator shall:

- (a) Represent coaches/managers in league;

- (b) Present a coach/manager training budget to the board;
- (c) Gain the support and funds necessary to implement a league-wide training program;
- (d) Order and distribute training materials to players, coaches and managers;
- (e) Coordinate mini-clinics as necessary;
- (f) Serve as the contact person for Little League International.

## **SECTION 8**

**League Information/Publicity Officer.** The League Information/Publicity Officer shall, either alone or with the assistance of an appointed Information Technology Coordinator:

- (a) Set up and manage the league's official website (site authorized by Little League International);
- (b) Set up online registration and ensure the league rosters are uploaded to Little League;
- (c) Assign online administrative rights to other local volunteers;
- (d) Encourage creation of team web sites to managers, coaches, and parents;
- (e) Ensure that league news and scores are updated online on a regular basis;
- (f) Collect, post, and distribute important information on league activities including direct dissemination of fund-raising and sponsor activities to Little League Baseball, Incorporated, the district, the public, league members, and the media;
- (g) Serves as primary contact person for Little League and Active Team Sports regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball, Incorporated.

## **SECTION 9**

**Sponsorship Coordinator.** The Sponsorship/Fundraising Coordinator shall:

- (a) Solicits and secures local sponsorships to support league operations
- (b) Collects and reviews sponsorship and fundraising opportunities
- (c) Organizes and implements approved league fundraising activities
- (d) Coordinates participation in fundraising activities
- (e) Maintains records of monies secured through sponsorship and fundraising initiatives.

## **SECTION 10**

**Umpire-In-Chief.** The Umpire-In-Chief shall:

- (a) Recruit, interview and recommend to the President for appointment a staff of umpires, including a chief umpire and replacements.
- (b) When appointed, the staff of umpires shall be under the personal direction of the Local League President, assisted by the Umpire- In-Chief.
- (c) Train, observe and schedule the staff.

## **SECTION 11**

**Field Schedule Coordinator.** The Field Schedule Coordinator shall:

- (a) Be responsible to the Local League President for the scheduling of all League games and practices, including post-season tournament play at League fields.
- (b) Work with Santa Cruz Parks & Rec and Santa Cruz City Schools to secure appropriate field time.

## **SECTION 12**

**At Large Members.** There shall be up to sixteen (16) Board At-Large Members of the Board of Directors. These At Large Members may or may not also serve as Appointed Officers.

## **SECTION 13**

**Appointments.** The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board. Appointed officers or agents are expected to attend Board meetings or submit written reports prior to each Board meeting.

# **ARTICLE VIII — APPOINTED OFFICERS**

## **SECTION 1**

**Grounds Coordinator.** The Grounds Coordinator shall be responsible for the care and maintenance of the playing field(s), buildings and grounds. The Grounds Coordinator shall operate within the amount appropriated in the approved budget for that purpose.

## SECTION 2

**Equipment Coordinator.** The Playing Equipment Coordinator shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board. The Playing Equipment Coordinator shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.

## SECTION 3

**Uniform Coordinator.** The Uniform Coordinator shall secure bids on uniforms and be responsible for the proper issuance of such uniforms. The Uniform Coordinator shall work closely with the Sponsorship/Fundraising Coordinator in overseeing sponsorship matters concerning uniforms.

## SECTION 4

**Volunteer Coordinator.** The Uniform Coordinator shall:

- (a) Make copies of current year volunteer forms available at in-person registrations and to Information/Publicity Officer for posting on website.
- (b) Read and be familiar with current policies of Little League International concerning volunteer requirements.
- (c) Register new information for officers with LexisNexis (or a similar company that runs background checks) to keep league account up-to-date.
- (d) Run all background checks for volunteers, including managers, coaches, board members, umpires, team parents, scorekeepers — i.e., all people work with the league and have contact with children. Keep copies of volunteers' valid driver's licenses or identification for verification purposes.
- (e) Keep all background check information secure — either in a fire-proof safe or a safety deposit box paid for by the league.
- (f) Notify the President of any volunteers who get a "hit" when doing background checks.
- (g) Dispose of all volunteer forms at the end of each fiscal year, with the exception of new Board members and those volunteers who will be participating in Fall Ball.
- (h) Hold parent meeting at the beginning of the spring season to help organize volunteers.
- (i) Help organize volunteers for try-outs, opening day, photos, and closing ceremonies.
- (j) Remain available to help volunteers with any issues that arise during the season.

## **SECTION 5**

**Intermediate Division Representative.** The Intermediate Division Representative shall be responsible to the Local League President for the proper conduct of the Intermediate Division operation and may serve on the Managers Committee.

## **SECTION 6**

**Majors Division Representative.** The Majors Division Representative shall be responsible to the Local League President for the proper conduct of the Majors Division operation and may serve on the Managers Committee.

## **SECTION 7**

**AAA Division Representative.** The AAA Division Representative shall be responsible to the Local League President for the proper conduct of the AAA Division operation and may serve on the Managers Committee.

## **SECTION 8**

**AA Division Representative.** The AA Division Representative shall be responsible to the Local League President for the proper conduct of the AA Division operation and may serve on the Managers Committee.

## **SECTION 9**

**A Division Representative.** The A Division Representative shall be responsible to the Local League President for the proper conduct of the A Division operation and may serve on the Managers Committee. **SECTION 10**

**Farm Division Representative.** The Farm Division Representative shall be responsible to the Local League President for the proper conduct of the Farm Division operation and may serve on the Managers Committee.

## **SECTION 11**

**Rookie Division Representative.** The Rookie Division Representative shall be responsible to the Local League President for the proper conduct of the Rookie Division operation and may serve on the Managers Committee.

## **SECTION 12**

**Challenger Division Representative.** The Challenger Division Representative shall be responsible to the Local League President for the implementation of the Challenger Division. He/she shall assist with outreach, coordinating with the Snack Shack Coordinator, Scheduling Coordinator, and Majors Division

Representative to schedule and staff Challenger games. The Challenger Division Representative shall work with Majors managers to train Buddies.

### **SECTION 13**

**Scorekeeper and Announcer Coordinator.** The Scorekeeper and Announcer Coordinator shall be responsible to the Local League President for the recruitment, training, and scheduling of scorekeepers and announcers.

### **SECTION 14**

**Post-Season Tournament Coordinator.** The Post-Season Tournament Coordinator shall be responsible for coordinating post-season tournament play.

### **SECTION 15**

**Fall Ball Coordinator.** The Fall Ball Coordinator shall be responsible for coordinating Fall Ball baseball activities for the League.

### **SECTION 16**

**Snack Shack Coordinator.** The Snack Shack Coordinator shall be responsible for overseeing the operation of concession facilities, including participation in selection of a concessions manager to run the day-to-day concessions matters, which include the following: the purchase of concession products, management of the concession sales at league events, scheduling of volunteers and/or paid personnel to work the concession booth during league events, collecting and review of concession related offers including coupons, discounts and bulk- purchasing opportunities, organizing, tallying, and recordkeeping of concession sales and purchases.

### **SECTION 17**

**Fundraising Coordinator.** The Fundraising Coordinator shall organize and implement approved league fundraising activities, coordinate participation in fundraising activities and maintain records of monies secured through fundraising initiatives.

### **SECTION 18**

**Registrar.** The Registrar shall be responsible for working with the Player Agent(s) to schedule Registration dates, set up online registration and ensure the league rosters are uploaded to Little League. The Registrar shall assist members in understanding the registration process and appropriate divisions

## **ARTICLE VIII - EXECUTIVE COMMITTEE**

## **SECTION 1**

The Board of Directors shall have an Executive Committee which shall consist of the President of the Local League, the Vice President, the Player Agent, Umpire In Chief and the Safety Officer.

## **SECTION 2**

The Executive Committee shall be responsible for advising and assisting the President in handling all complaints directed to the Local League.

## **SECTION 3**

Decisions of the Executive Committee may be made by telephone or electronic communication, and require a majority vote.

# **ARTICLE IX - OTHER COMMITTEES**

## **SECTION I**

**Nominating Committee.** The Committee shall consist of the Vice President, Secretary, Volunteer Coordinator and other members as deemed necessary by the Board. At the May Board meeting, the Committee shall solicit nominations from the Board for candidates for the following year's Board. The Committee shall investigate and consider eligible candidates and submit, 10 days prior to the Annual Meeting, a slate of candidates for the Board of Directors.

## **SECTION 2**

**Managers Committee.** The Managers Committee may consist of the Majors, AAA, AA, A, and Rookie Division Representatives and other members as deemed necessary by the Board. The Committee shall interview and investigate prospective managers and coaches, and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the Local League. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

## **SECTION 3**

**Local Rules Committee.** The Local Rules Committee shall consist of the President, Player Agent, Safety Officer, Umpire-in-Chief, Majors Division Representative and other members as deemed necessary by the Board. The Committee shall be responsible for recommending updates to the Local Rules of the League annually for approval by the Board of Directors.

#### **SECTION 4**

**Other Committees.** The Board of Directors may appoint such other committees as it may deem necessary or desirable, and may prescribe the powers and duties of each.

### **ARTICLE X — AFFILIATION**

#### **SECTION 1**

**Charter.** The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

#### **SECTION 2**

**Rules and Regulations.** The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

#### **SECTION 3**

**Local Rules, Ground Rules and/or Bylaws.** The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution.

### **ARTICLE XI - FINANCIAL AND ACCOUNTING**

#### **SECTION 1**

**Authority.** The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

#### **SECTION 2**

**Contributions.** The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

### **SECTION 3**

**Solicitations.** The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised be placed in the Local League treasury.

### **SECTION 4**

**Disbursement of Funds.** The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, incorporated. All disbursements shall be made by check. All checks shall be signed by the Local League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

### **SECTION 5**

**Compensation.** No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member, with the exception of any Director, Officer or Member who is specifically employed to manage the Concessions.

### **SECTION 6**

**Deposits.** All moneys received, including Auxiliary Funds, shall be deposited to the credit of the Local League in/at (name of financial institution).

### **SECTION 7**

**Fiscal year.** The fiscal year of the Local League shall begin on October 1 and shall end on September 30.

### **SECTION 8**

**Distribution of Property upon Dissolution.** Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)(3) of the Internal Revenue Code or any future corresponding provision.

## **ARTICLE XII — AMENDMENTS**

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting.

Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the Santa Cruz Little League Membership on 10/3/2018

X  10/4/18  
\_\_\_\_\_  
Rachael Marion-Tsukamaki  
League President

Little League ID No. 04053908

Federal ID No.

State ID No. (if available)

[Make one copy for the District Administrator and copies for the Local League. Send original to Regional Headquarters. This Local League's Constitution on file at Regional Headquarters (most recently approved copy) is the official Constitution of this Local League.]

Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.